



OFFICE OF THE
Advisory Board
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February 4, 2013

Harold K. Simmons
Joe Dean
Kevin Welch
Dana Metzler
Christine Muir

Present: Joe Dean, Ron Mikol, Kevin Welch, Harold Simmons, Dana Metzler, Christine Muir
Meeting opened at 7:00PM

FY13 Transfers

Two transfer requests have been submitted, one each for the Town Nurse and Nashoba Board of Health. The board agreed to table these requests until we have more information on the need behind them.

FY14 Budget Template

Joe has entered budget requests from most of the departments. While the requests were due last Friday, there are still a few outstanding requests.

We discussed the options available to us for the debt incurred by the renovation project at GLRVTHS, particularly excluding the debt. We may be able to decide this one year at a time, rather than for the entire project at the outset.

The Selectmen approved the Fire department's budget at their meeting last week, and confirmed the numbers as Joe entered in our spreadsheet.

Last year's article figures were rolled into the rest of the accounting, instead of kept separate, so we don't have a truly accurate picture of each department's spending. Ron would like to split those figures out so we know exactly what was budgeted in the regular operating totals.

Joe entered the following numbers in the Overview:

New Property	\$35,000
Town Debt (excluded)	\$245,944
School Debt	\$397,500
State Aid	\$208,000 (this may drop)
Local Receipts	\$575,000 (motor vehicle registrations are up)

Dana proposed entering \$159,989 to the Free Cash line, in hopes of reducing the 2.5% standard increase and keeping any tax increase to a minimum.

Old Business

The proposed bylaws that Rich Larkin presented last month were approved by all and will be submitted to the floor of town meeting for full town approval.

New Business

Selectmen Alterisio and Devlin attended our meeting for a few minutes. They have a job description for the Town Manager position and are working to achieve "buy-in" from all town departments.

Ron asked Christine to create a narrative for the Town Report, as requested by Danice Palumbo. Christine will bring a draft to the next meeting for review and discussion.